

Lansing, Michigan

November 20, 2001

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, November 20, 2001, at 11:00 a.m.

Present: David Hildenbrand, Deputy Chief of Staff, representing Dick Posthumus, Lt. Governor, Chairperson
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Julie Croll, Chief Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent, representing Thomas D. Watkins, Superintendent of Public Instruction
Arlene Oisten, Secretary

Absent: Governor Engler

Others Present:

Joan M. Arnoldi, Mike DiBernardo, Larry Granger, David Pike, of the Department of Agriculture; Kelly Bartlett of the State Budget Office; Sherry Bond, James Burris, Joseph D. Chin Jr., Robert C. Mosher, Mary Ellen Perkowski of the Department of Management and Budget; Robert T. Sacco, of the Department of State; Randy Knapp, Pamela Lavender of the Department of Transportation; Catherine Wilson of Consumers Energy

1. CALL TO ORDER:

The meeting was called to order by Mr. Hildenbrand. Reverend Paul Frederick, Chaplain for the Michigan State Police gave the invocation. Mr. Hildenbrand then led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL

THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the regular meeting of November 6, 2001 be approved as distributed. Mr. Hughes supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Certified Retention and Disposal Schedule:

Alcona County Sheriff's Office, 10/3/01

Retention and Disposal Schedule:

Department of Management and Budget, Office of Design and Construction,
8/21/01

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedule be approved by the Board. Ms. Croll supported the motion and it was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held November 13, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance and Claims Committee Report of November 13, 2001 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

Ms. Croll presented the Building Committee Reports covering the regular meeting held November 14, 2001 and the special meeting held November 20, 2001. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Building Committee Report of November 14, 2001 and the special meeting of November 20, 2001 be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

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Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of November 14, 2001. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held November 14, 2001 be approved and adopted, with the withdrawal of items 20 and 23 of the regular agenda at the request of the Department. The motion was supported by Ms. Croll and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

The resolution for Catherine Ann Wilson was presented by Mr. Hildenbrand. Mr. Hughes moved the resolution be adopted by the Board. Ms. Wolenberg supported the motion and it was unanimously approved.

9. ADJOURNMENT:

Mr. Hughes moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Mr. Hildenbrand adjourned the meeting.

SECRETARY

CHAIRPERSON